Identify & Report Professional

Identify & Report Professional User Manual Rev.B

SOFTWARE CREATED
BY INSPECTORS FOR INSPECTORS
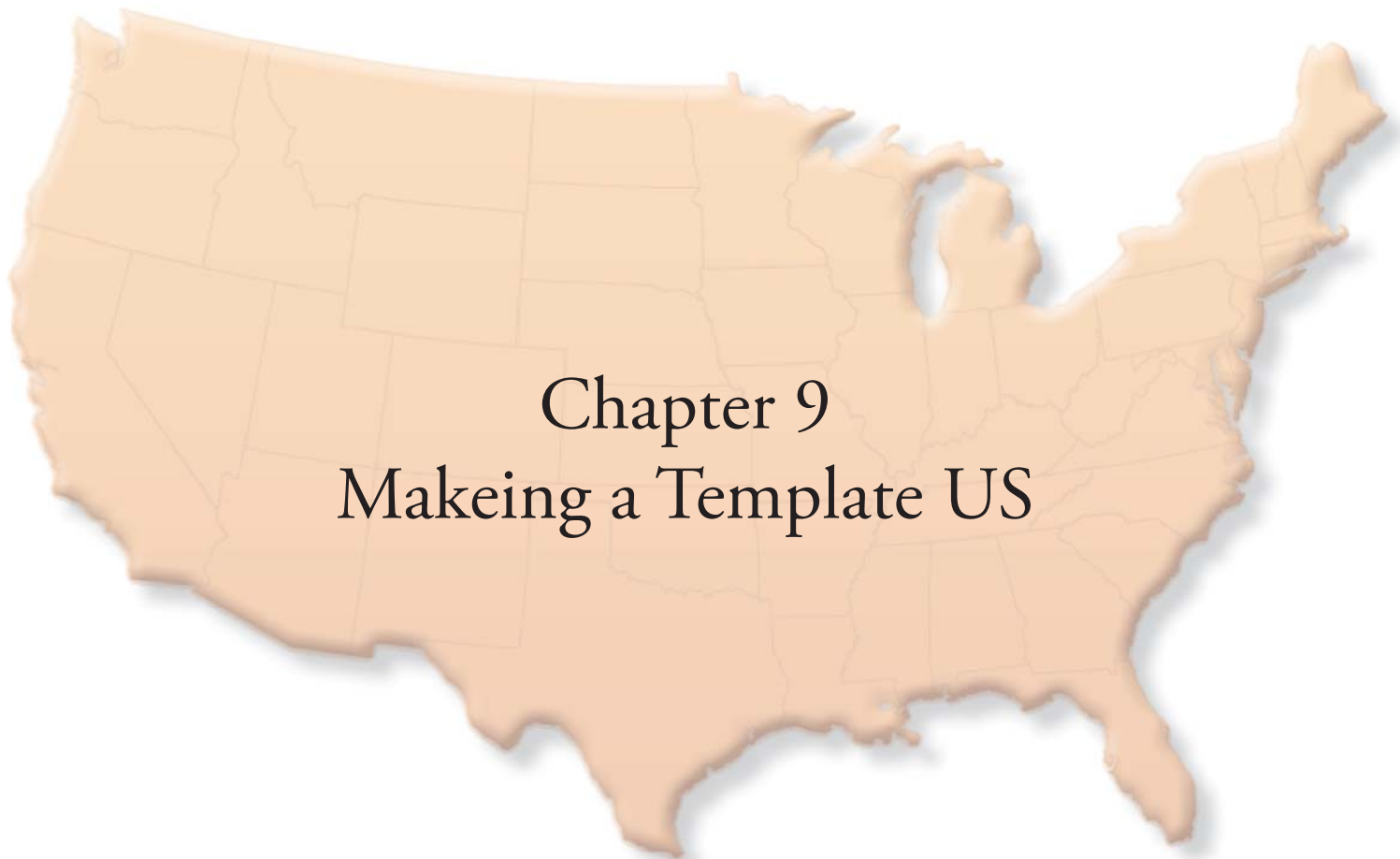
Chapter 9
Makeing a Template US

IF You Have any Questions
Phone: 760.650.1255
or Email:
Support@InspectionSoftware.com

Identify & Report Professional
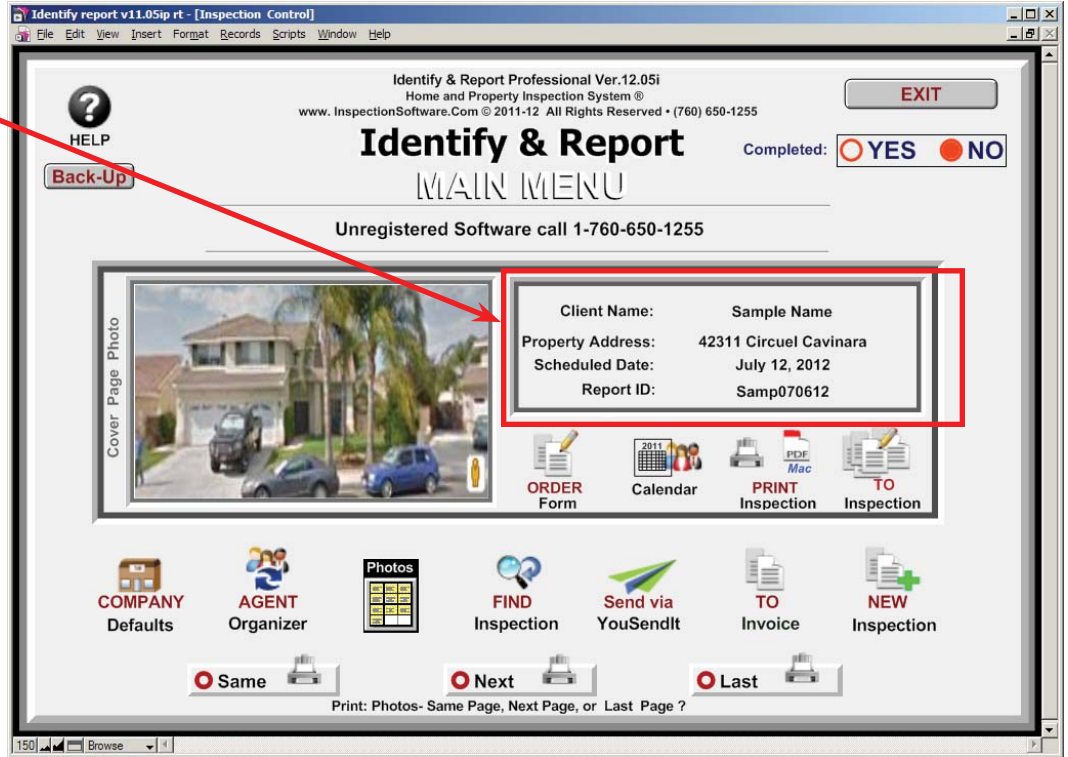
Making a Template

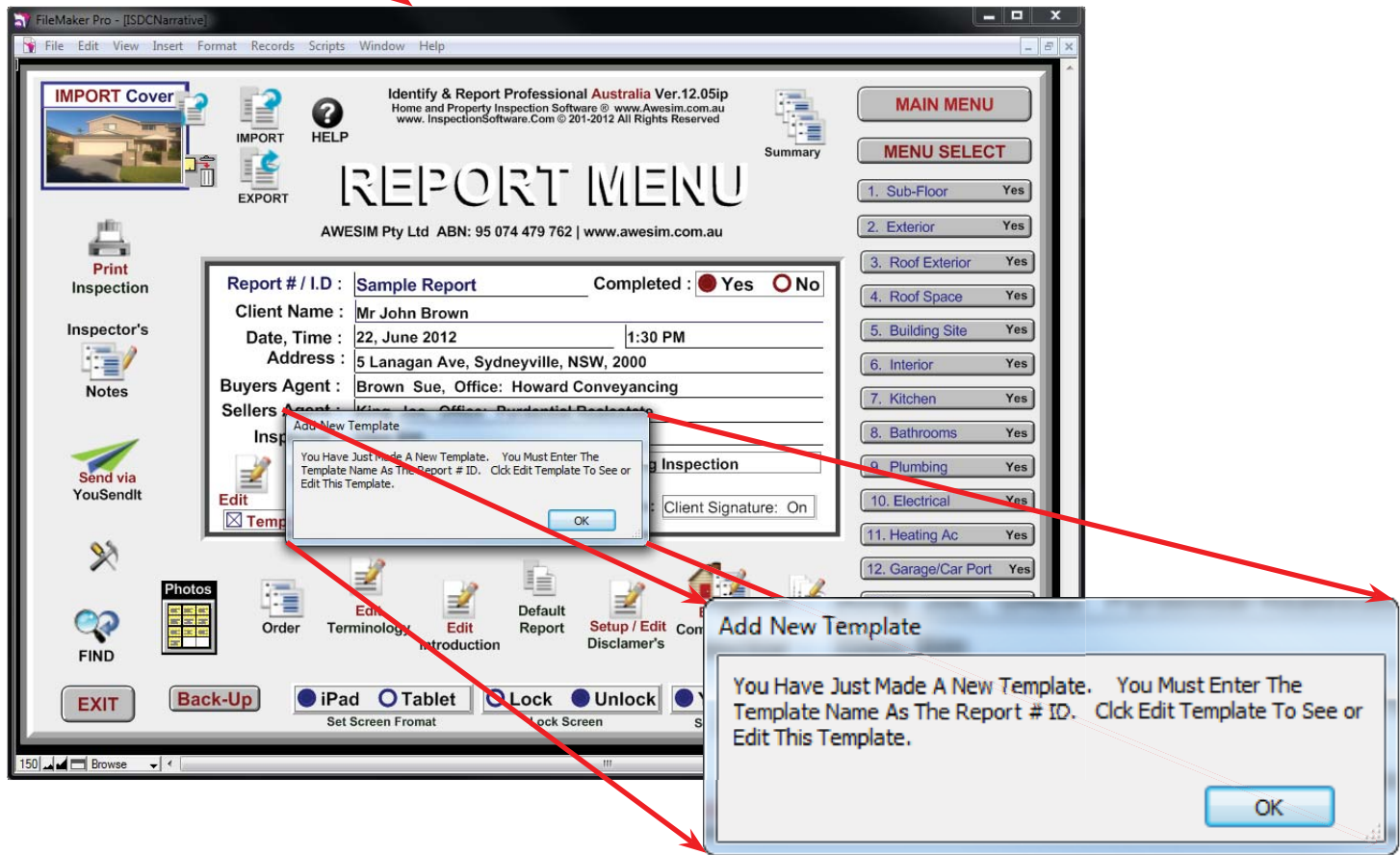Select "Customer Name" Box

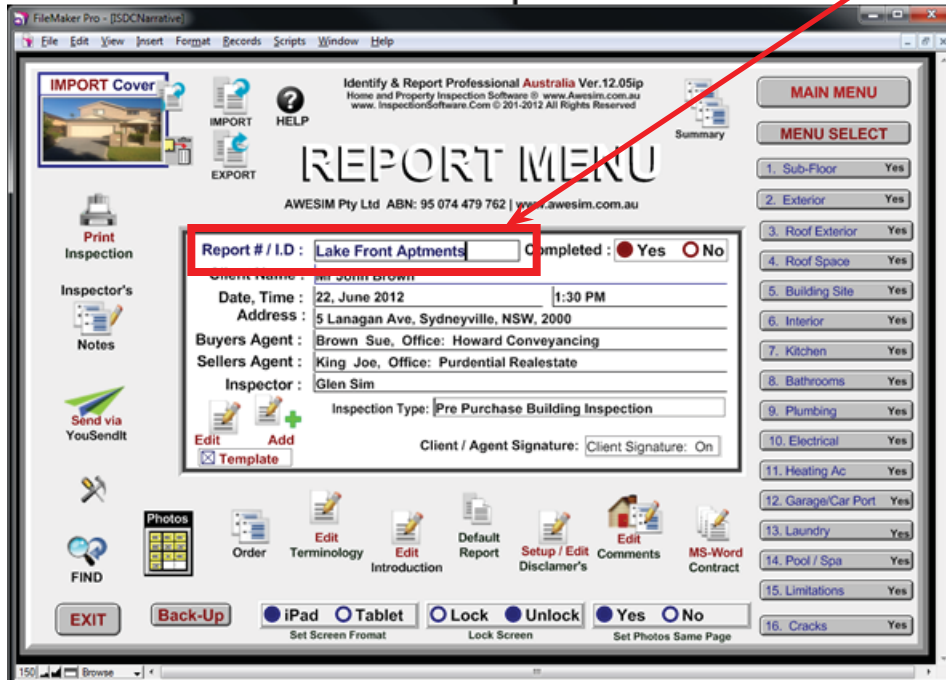Select "Add" Button

The "Report Menu" opens

Add New Template

You Have Just Made A New Template. You Must Enter The Template Name As The Report # ID. Click Edit Template To See or Edit This Template.

OK

First Enter a New Report ID Number:

Example:
Clients name: Chris Jones
Scheduled inspection date:
Sept. 21, 2012
Recommended ID Number
Jon09212012

If you are inspecting
Mutable units just try using
Add u1, u2.etc…
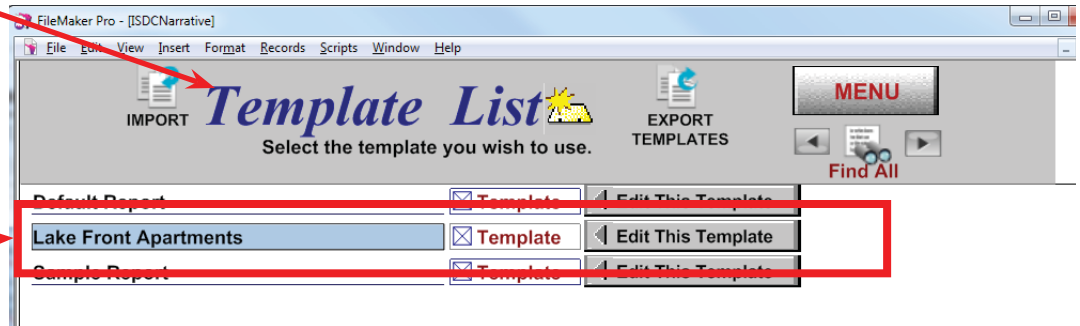Jon09212012u1
Jon09212012u2

Very important:

Only use Letters and Numbers for Report ID Numbers. The program does not recognize punctuation mark, spaces and special Characters.

Select "Edit"

The "Template List" opens

Select the "Edit This Template" for any modification you would like to do.

Congratulations
you have "Printed an Inspection Report"

Very important:
You must Exit
Identify & Report Professional Australia
before you copy
any files to or from the
iPad.

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